



**Erasmus+ Programme**  
**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2014-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

| Name of the institution (and department, where relevant) | Erasmus code | Contact details <sup>2</sup> (email, phone)   | Website (eg. of the course catalogue)  |
|--|--------------|---|--|
| Uniwersytet w Białymstoku                                | PL BIALYST04 | <p>International Programmes and Relations Office</p> <p><a href="mailto:erasmus@uwb.edu.pl">erasmus@uwb.edu.pl</a><br/> <a href="mailto:incoming@uwb.edu.pl">incoming@uwb.edu.pl</a><br/>           Phone/Fax: +48 857457089</p> <p><b>Erasmus Institutional Coordinator:</b><br/>           dr hab. Anna Piszcz<br/> <a href="mailto:piszcz@uwb.edu.pl">piszcz@uwb.edu.pl</a></p> <p><b>Faculty of Pedagogy and Psychology Coordinator:</b></p> <p>Emilia Żyłkiewicz-Płońska, MA<br/>           Tel. + 48 85 745 74 03<br/>           Fax: + 48 85 745 73 95<br/> <a href="mailto:plp.erasmus@uwb.edu.pl">plp.erasmus@uwb.edu.pl</a></p> | <p><a href="http://www.uwb.edu.pl">http://www.uwb.edu.pl</a><br/>           (English version)</p>  |
| Klaipėdos universitetas                                  | LT KLAIPED01 | <p><b>Nora Venslovaitė</b><br/>           Institutional Coordinator,<br/>           Herkaus Manto 84, LT-92294<br/>           Klaipėda, Lithuania<br/> <a href="mailto:nora.venslovaite@ku.lt">nora.venslovaite@ku.lt</a>,<br/>           Phone: +370 46 398951</p> <p><b>Departmental Coordinator :</b><br/>           Prof. Elvyra Acienė,<br/> <a href="mailto:elvyra.aciene@ku.lt">elvyra.aciene@ku.lt</a></p>  | <p><a href="http://www.ku.lt/en/international-studies-and-admission/international-studies/non-degree-studies/">http://www.ku.lt/en/international-studies-and-admission/international-studies/non-degree-studies/</a></p> |

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM<br>[Erasmus<br>code of the<br>sending<br>institution] | TO<br>[Erasmus<br>code of the<br>receiving<br>institution] | Subj<br>ect<br>area<br>code<br>*<br>[ISC<br>ED] | Subject<br>area<br>name<br>* | Study<br>cycle<br>[short<br>cycle,<br>1 <sup>st</sup> , 2 <sup>nd</sup><br>or 3 <sup>rd</sup> ]<br>* | Number of student mobility<br>periods   |  |
|--|--|---|------------------------------|--|---|--|
|  |  |   |                              |  | Student Mobility<br>for Studies<br>[total number of<br>months of the<br>study periods or<br>average<br>duration*] | Student<br>Mobility for<br>Traineeship<br>s<br>* |
| PL BIALYST04   | LT KLAIPED01   | 0923  | Social<br>Work               | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 10 (2 students)   | only by<br>individual<br>agreement               |
| LT KLAIPED01   | PL BIALYST04   | 0923  | Social<br>Work               | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 9 (2 students)  | only by<br>individual<br>agreement               |

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; In this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM<br>[Erasmus<br>code of the<br>sending<br>institution] | TO<br>[Erasmus<br>code of the<br>receiving<br>institution] | Subject<br>area<br>code<br>*<br>[ISCED] | Subject<br>area<br>name<br>* | Number of staff mobility periods  |                                     |
|--|--|---|------------------------------|---|-------------------------------------|
|  |  |   |                              | Staff Mobility for<br>Teaching<br>[total number of<br>days of teaching<br>periods or average<br>duration *] | Staff Mobility for<br>Training<br>* |
| PL BIALYST04   | LT KLAIPED01   | 0923                                    | Social Work                  | 10<br>(2 staff members)   | 14<br>(2 staff members)             |
| LT KLAIPED01   | PL BIALYST04   | 0923                                    | Social Work                  | 10<br>(2 staff members)   | 14<br>(2 staff members)             |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area | Language of instruction 1 | Language of instruction 2                        | Recommended language of instruction level <sup>4</sup>          |  |
|---|---------------------------|---------------------------|--|---|--|
|   |                           |                           |  | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| PL BIALYST04                            |                           | Polish for all programs   | English for courses offered to exchange students | B2  | B2   |
| LT KLAIPED01                            |                           | English                   | Lithuanian                                       | B1  | B2   |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

##### PL BIALYST04

Not all of University buildings have the infrastructure to welcome students with disabilities. Please contact International Programmes and Relations Office in order to get more information. Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

#### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month]   |
|---|-------------------------|---------------------------|
| PL BIALYST04                            | 30 <sup>th</sup> June   | 30 <sup>th</sup> November |
| LT KLAIPED01                            | 1 <sup>st</sup> June    | 1 <sup>st</sup> November  |

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **7 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

##### 1. Grading systems of the institutions

PL BIALYST04: <http://uwb.edu.pl/> (English version)

In case of additional questions, please contact Erasmus Coordinator.

LT KLAIPED01: <http://www.ku.lt/en/studies/ects-grading-scale/>

##### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                 | Website for information   |
|-------------------------------|---|---|
| PL BIALYST04                  | incoming@uwb.edu.pl<br>tel. +48 85 7457051<br>fax: +48 85 7457089 | <a href="http://www.uwb.edu.pl">http://www.uwb.edu.pl</a> (English version) |
| LT KLAIPED01                  | ernesta.prusaite@ku.lt  | <a href="http://www.ku.lt/en/">http://www.ku.lt/en/</a>                     |

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                 | Website for information   |
|-------------------------------|---|---|
| PL BIALYST04                  | incoming@uwb.edu.pl<br>tel. +48 85 7457051<br>fax: +48 85 7457089 | <a href="http://www.uwb.edu.pl">http://www.uwb.edu.pl</a> (English version) |
| LT KLAIPED01                  | ernesta.prusaite@ku.lt  | <a href="http://www.ku.lt/en/">http://www.ku.lt/en/</a>                     |

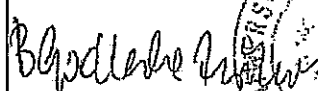

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                 | Website for information   |
|-------------------------------|---|---|
| PL BIALYST04                  | incoming@uwb.edu.pl<br>tel. +48 85 7457051<br>fax: +48 85 7457089 | <a href="http://www.uwb.edu.pl">http://www.uwb.edu.pl</a> (English version)   |
| LT KLAIPED01                  | ernesta.prusaite@ku.lt  | <a href="http://www.ku.lt/en/international-studies-and-admission/admission/accommodation/">http://www.ku.lt/en/international-studies-and-admission/admission/accommodation/</a> |

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function   | Date           | Signature <sup>5</sup>  |
|-------------------------------|--|----------------|---|
| PL BIALYST04                  | prof. Beata<br>Godlewska-<br>Żyłkiewicz<br>Vice-Rector for<br>Research and<br>International<br>Relations | 30.12.<br>2013 |   |
| LT KLAIPED01                  | Ms Nora<br>Venslovaitė<br>Erasmus<br>Institutional<br>coordinator  | 2014-01-31     |  |

<sup>5</sup> Scanned signatures are accepted